

# Data and System Conversion



Cintas Document Management data and systems conversion services has the capability to perform data conversion from legacy systems to complex proprietary systems.

## The Challenge:

Electronic documents can come in seemingly endless media, formats and platforms restricting the flow of daily business. Multiple locations or even departments cannot easily share information, resulting in unnecessary delays and unhappy coworkers. Mergers and acquisitions can create the need to consolidate/migrate millions of documents from one legacy system to another, which can be cumbersome, time consuming and resource intensive.

## The Solution:

Increase efficiencies of information access by migrating data, media or any kind of content among databases and systems.

- Consolidate document silos into one efficient platform
- Update unreliable equipment and media with newer, cost-effective alternatives
- Modify document formats for long-term storage and retrieval
- Implement a new imaging system as a result of a merger or acquisition
- Purge or import legacy documents due to acquisitions

## The Bottom Line Benefits:

Streamline your process with a solution that allows you to increase profitability by maximizing efficiencies.

- Free up space by eliminating multiple systems
- Realize employee time benefits by increased efficiencies
- Reduce training required by utilizing a uniform system
- Receive a document audit and audit trail
- Enjoy high capacity data transmission and processing capabilities
- Experience proven project management and quality control process