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How to Place an Order

ONLINE
Go to www.Cintas.com
Create your password by using your account number and e-mail address. Once you have a password, you’ll have 24/7 access to place orders, track and modify orders, and more.

PHONE
Call toll-free 1.800.UNIFORM
Monday–Friday 7 AM–7 PM CST
Domestic  800.864.3676
International  800.922.9620

FAX, MAIL OR E-MAIL
For your convenience, an Order Form is included in the pocket of your Welcome Kit. In the United States,
Fax 1.800.864.3888
International Fax 1.800.889.6071

Mail: Cintas Customer Service
5600 West 73rd Street
Chicago, IL 60638 U.S.A.

E-mail: CustomerService@Cintas.com

WHERE’S MY ACCOUNT NUMBER?
You can find your account number on an invoice, packing slip or by calling 1.800.UNIFORM.

WOULD YOU LIKE TO VIEW THE ONLINE DEMO?
Step 1: Login using InternetDemo@cintas.com as your MyCintasID
Step 2: Under Return Visitors use:
Login: InternetDemo@cintas.com
Password: Demo

NEED HELP?
For assistance, please contact the Cintas Internet Customer Service Team at customerservice@cintas.com or call 1.800.UNIFORM.

HOW TO ACTIVATE YOUR ONLINE ACCOUNT


Step 2: Enter your Cintas Account Number in MyCintas ID. (Do not include dashes, spaces, or any other punctuation marks). Click Go.

Step 3: On the Cintas Online Store page, go to First Time Visitors Register Here. Enter your Account Number and Zip Code. Click Go to access the registration page. Your account name and address will appear in the box at the top of the page. (If this information is incorrect, click Go Back and check your entry).

Step 4: Fill in your personal information. Then follow the simple online instructions to begin managing your account.

1-800-UNIFORM
© 2010 Cintas Corporation
How to Track Your Order

Step 1: Upon booking your order, you will receive an order number. To check your order status online, go to www.cintas.com, and select “Public Store.”

Step 2: Select “Order Tracking.”

Step 3: Input your Order Number and Shipping Zip Code.

If you cannot find your order number call our Customer Service department at 1-800-UNIFORM for assistance (1-800-864-3676).

How to Make a Return

Step 1: To return any portion of your order, simply fill out the “Return Form” on your packing slip, indicating the reason for the return and any reorder quantities that you need.

Step 2: Tear off the “Return Form” and include it with the item to be returned.

Step 3: Affix the enclosed prepaid UPS label on your return package.

Step 4: Give the package to your UPS driver, or drop it off at any authorized UPS shipper. If you do not have your packing slip, please call Cintas for assistance.

If you choose to use your own method for returning merchandise, please be sure to include the Returns Form in the box. Make sure you keep a copy of the return information and the UPS tracking number.

OUR GUARANTEE
Our garments are completely and unconditionally guaranteed against defect for their normal wear life, unless the defect is caused by improper care or use.

CINTAS RETURN POLICY
Cintas garments are returnable within 60 days of receipt with no restocking fee.

The following garments are non-returnable:
- Worn, laundered or dry-cleaned
- Custom modified per your instructions, unless defective
- Custom manufactured to your specifications, unless defective

Keep your packing slip; it contains a convenient prepaid UPS shipping label.

An $8.00 return shipping fee will be charged unless the return was caused by a Cintas error.
How to Choose the Correct Size

To ensure a perfect fit, please follow these measurement guidelines and sizing charts.

MALE MEASURING STEPS
Neck: Measure around the base of the neck where the collar will sit, keeping tape measure snug.
Chest: Measure the fullest part of the chest, keeping tape measure parallel to floor.
Waist: Measure around the narrowest point of the natural waistline (not over clothing), keeping tape measure snug, but not tight.
Hips: Stand straight with feet together and measure around the fullest part of the hips (about 9” below natural waistline), keeping tape measure parallel to floor.
Sleeve Length: Measure from the center back of neck to the outermost point of the shoulder, then continue measuring to the wrist, keeping tape measure centered at the elbow.
Inseam: Using similar pants that fit well, measure the length from the joint of pant legs to the bottom hem of the leg, rounding to the nearest half-inch. If pants are cotton or cotton blend, add half-inch to allow for shrinkage.

FEMALE MEASURING STEPS
Bust: Relax arms and measure around the fullest part of the bust, keeping tape measure parallel to floor.
Waist: Measure around the narrowest point of the natural waistline (not over clothing), keeping tape measure snug, but not tight.
Hips: Stand straight with feet together and measure around the fullest part of the hips (about 8” below natural waistline), keeping tape measure parallel to floor.
Sleeve Length: Bend arm slightly and measure from the outermost point of the shoulder to the wrist, keeping tape measure centered at the elbow.
Inseam: Using similar slacks that fit well, measure the length from the joint of slack legs to the bottom hem of the leg, rounding to the nearest half-inch. If slacks are cotton or cotton blend, add half-inch to allow for shrinkage.
Maternity: Order your pre-pregnancy size when ordering Cintas maternity wear. If you expect to gain more than 25–30 pounds or are carrying multiple births, please order one size larger.
Size Chart

MISSES’ SIZING
Blazers, Dresses, Tunics, Blouses: Order size according to the largest of your bust, waist or hip measurements. Skirts, Slacks: Order size according to larger of hip or waist measurement.

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>2XS</th>
<th>XS</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size</td>
<td>2</td>
<td>4-6</td>
<td>8-10</td>
<td>12-14</td>
<td>16-18</td>
<td>20-22</td>
</tr>
<tr>
<td>Bust</td>
<td>33</td>
<td>34-35</td>
<td>36-37</td>
<td>38½-40</td>
<td>41½-43½</td>
<td>45-48½</td>
</tr>
<tr>
<td>Waist</td>
<td>25</td>
<td>26-27</td>
<td>28-29</td>
<td>30½-32</td>
<td>33½-35½</td>
<td>37½-40½</td>
</tr>
<tr>
<td>Hips</td>
<td>35</td>
<td>36-37</td>
<td>38-39</td>
<td>40½-42</td>
<td>43½-45½</td>
<td>47½-50½</td>
</tr>
</tbody>
</table>

WOMEN’S SIZING
Blazers, Dresses, Tunics, Blouses: Order size according to the largest of your bust, waist or hip measurements. Skirts, Slacks: Order size according to larger of hip or waist measurement.

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>1xW</th>
<th>2xW</th>
<th>3xW</th>
<th>4xW</th>
<th>5xW</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size</td>
<td>16W</td>
<td>18W-20W</td>
<td>22W-24W</td>
<td>26W-28W</td>
<td>30W-32W</td>
</tr>
<tr>
<td>Bust</td>
<td>44</td>
<td>46-48</td>
<td>50-52</td>
<td>54-56</td>
<td>58-60</td>
</tr>
<tr>
<td>Waist</td>
<td>36</td>
<td>38-40</td>
<td>42-44</td>
<td>46-48</td>
<td>50-52</td>
</tr>
<tr>
<td>Hips</td>
<td>46</td>
<td>48-50</td>
<td>52-54</td>
<td>56-58</td>
<td>60-62</td>
</tr>
</tbody>
</table>

MEN’S SIZING
Coats, Blazers: Give regular coat size or chest measurement. If your size falls in between, order the larger size. Shirts: Give actual neck size in inches. Pants: Give regular waist and inseam measurements.

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>XS</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
<th>2XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size/Chest</td>
<td>30-32</td>
<td>34-36</td>
<td>38-40</td>
<td>42-44</td>
<td>46-48</td>
<td>50-52</td>
</tr>
<tr>
<td>Neck</td>
<td>13½-13½</td>
<td>14-14½</td>
<td>15-15½</td>
<td>16-16½</td>
<td>17-17½</td>
<td>18-18½</td>
</tr>
<tr>
<td>Waist</td>
<td>24-26</td>
<td>28-30</td>
<td>32-34</td>
<td>36-38</td>
<td>40-42</td>
<td>44-46</td>
</tr>
<tr>
<td>Hips</td>
<td>30-32</td>
<td>34-36</td>
<td>38-40</td>
<td>42-44</td>
<td>46-48</td>
<td>50-52</td>
</tr>
</tbody>
</table>

UNISEX PRODUCTS
Unisex sizes are based on male sizes with a fit appropriate for both male and female. Match your size with the equivalent unisex size shown on the chart below.

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>XXS</th>
<th>XS</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>26-28</td>
<td>30-32</td>
<td>34-36</td>
<td>38-40</td>
<td>42-44</td>
<td>46-48</td>
</tr>
<tr>
<td>Female</td>
<td>0-2</td>
<td>4-6</td>
<td>8-10</td>
<td>12-14</td>
<td>16-18</td>
<td>20-22</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>2XL</th>
<th>3XL</th>
<th>4XL</th>
<th>5XL</th>
<th>6XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Male</td>
<td>50-52</td>
<td>54-56</td>
<td>58-60</td>
<td>62-64</td>
<td>66-68</td>
</tr>
<tr>
<td>Female</td>
<td>24-26</td>
<td>28-30</td>
<td>32-34</td>
<td>36-38</td>
<td>40-42</td>
</tr>
</tbody>
</table>
Size Chart (cont.)

ADDITIONAL SIZING
Some garments are sized on a scale of P, A-F. Refer to chart below for your correct size in these styles.

<table>
<thead>
<tr>
<th>UNISEX</th>
<th>P</th>
<th>A</th>
<th>B</th>
<th>C</th>
<th>D</th>
<th>E</th>
<th>F</th>
</tr>
</thead>
<tbody>
<tr>
<td>Female Dress Sizes</td>
<td>0-4</td>
<td>6-10</td>
<td>12-16</td>
<td>18-22</td>
<td>24-28</td>
<td>30-34</td>
<td>36-40</td>
</tr>
<tr>
<td>Male Waist Sizes</td>
<td>-</td>
<td>13-35</td>
<td>36-38</td>
<td>39-41</td>
<td>42-44</td>
<td>45-47</td>
<td>48-50</td>
</tr>
</tbody>
</table>

HAT SIZING
Place tape measure at the middle of the forehead, slightly above the ears, and measure the circumference of the head, keeping tape measure parallel to floor around entire head. Tape measure should be kept snug, but not tight. Measuring 2 or 3 times for accuracy is recommended.

<table>
<thead>
<tr>
<th>Alpha Size</th>
<th>XS</th>
<th>S</th>
<th>M</th>
<th>L</th>
<th>XL</th>
<th>2XL</th>
</tr>
</thead>
<tbody>
<tr>
<td>Size</td>
<td>6½-6¾</td>
<td>6¾-6¾</td>
<td>7⅞-7¾</td>
<td>7⅞-7¾</td>
<td>8½-8¾</td>
<td>8¾-8¾</td>
</tr>
<tr>
<td>Inches</td>
<td>20½-20¾</td>
<td>21⅞-21½</td>
<td>21¾-22¼</td>
<td>22⅗-22¾</td>
<td>23½-23¾</td>
<td>24½-24¾</td>
</tr>
</tbody>
</table>

BELT SIZING
To ensure a proper fit, add two inches to your waist measurement when selecting a size. Your belt should fit comfortably when worn using the center hole. Or, using an existing belt that fits well, measure from the center hole to where the buckle connects to the strap. (Do not measure from end to end.)
Alter and enhance our garments with simple modifications with Signature Express by Cintas®, or create a look unique to your own property with Custom Design. It’s like having your own tailor to refine Cintas apparel to fit your image!

**READY-TO-WEAR**
Get proven, professional looks for any budget. Our in-stock fashions are always ready when you need them with immediate delivery*. We’ve categorized our apparel into three levels of design and price to suit your budget: core, select and premier.

**MODIFICATIONS**
It’s fast and easy to modify any ready-to-wear design using our Signature Express by Cintas® services. It’s an affordable way to create distinctive apparel for your property within 1–4 weeks*.

**CUSTOM DESIGN**
For a truly unique look, we can create apparel exclusively for your property. Our in-house design team will work with you from sketch to finish to deliver original fashions within 4–8 weeks*.

*Average shipment dates are based on the day the order is received. They are contingent on inventory levels, complexity of the modification(s) and fabric availability. Please contact your Cintas Consultant for a comprehensive timeline.

Don’t know who your Cintas Consultant is? Not a problem, feel free to call 1-800-UNIFORM for assistance.
How to Add Embroidery and Personalization

Embroidery and Personalization can be added to any garment. Use the information in this section to determine specifics. When ready to place an order, please call a Customer Service Representative at 1-800-UNIFORM (1-800-864-3676).

HOW TO ORDER LOGO EMBROIDERY

E-mail (for fastest service): Send an email including all the information in the Embroidery and Personalization order form along with your Cintas general order form with your logo attached to the e-mail to EmbroideryTeam@Cintas.com.

Mail: Fill out all the information in the Embroidery and Personalization order form along with your Cintas general order form and your artwork to: Cintas Customer Service, 5600 West 73rd Street, Chicago, IL 60638 U.S.A.

CUSTOM EMBROIDERY APPLICATION PRICES

<table>
<thead>
<tr>
<th>STITCHES</th>
<th>SIZE</th>
<th>TAPE FEE</th>
</tr>
</thead>
<tbody>
<tr>
<td>0-19,000</td>
<td>XS, S, M</td>
<td>$125.00</td>
</tr>
<tr>
<td>20,000-49,999</td>
<td>L, XL</td>
<td>$200.00</td>
</tr>
<tr>
<td>50,000-59,999</td>
<td>1XL</td>
<td>$300.00</td>
</tr>
<tr>
<td>60,000-69,999</td>
<td>2XL</td>
<td>$400.00</td>
</tr>
<tr>
<td>70,000-79,999</td>
<td>3XL</td>
<td>$500.00</td>
</tr>
<tr>
<td>80,000-89,999</td>
<td>4XL</td>
<td>$600.00</td>
</tr>
<tr>
<td>90,000-99,999</td>
<td>5XL</td>
<td>$700.00</td>
</tr>
<tr>
<td>Over 100,000</td>
<td>Add $100 for every 10,000 stitches or call for quote</td>
<td></td>
</tr>
</tbody>
</table>

Additional details: There is a one-time logo creation fee. Please complete a separate order form for each logo. Logo and personalization needs to be setup and in a Uniform Program before customer can order it online.

LOGO SIZE AND PLACEMENT

Placement is important because some garments restrict the size of the embroidery. See the chart at the right for maximum size of the logo. Logo size can vary depending on garment style and some garment fabric is more conducive to embroidery than others. More embroidery placements are available. Please call to for more details.

LOGO SIZE AND PLACEMENT

<table>
<thead>
<tr>
<th>LOCATION</th>
<th>CODE</th>
<th>MAXIMUM LOGO AREA</th>
</tr>
</thead>
<tbody>
<tr>
<td>Right Cuff</td>
<td>RCF</td>
<td>1½” x 3”</td>
</tr>
<tr>
<td>Right Sleeve</td>
<td>RSL</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>Right Side</td>
<td>RS</td>
<td>2½” x 4”</td>
</tr>
<tr>
<td>Left Cuff</td>
<td>LCF</td>
<td>1½” x 3”</td>
</tr>
<tr>
<td>Left Sleeve</td>
<td>LSL</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>Left Side</td>
<td>LS</td>
<td>2½” x 4”</td>
</tr>
<tr>
<td>Left Chest</td>
<td>LC</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>Right Shoulder</td>
<td>RSH</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>Full Front</td>
<td>FF</td>
<td>2½” x 4”</td>
</tr>
<tr>
<td>Right Chest</td>
<td>RC</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>Left Shoulder</td>
<td>LSH</td>
<td>3” x 3”</td>
</tr>
<tr>
<td>On Pocket</td>
<td>OP</td>
<td>2” x 2½”</td>
</tr>
<tr>
<td>Back Panel</td>
<td>BP</td>
<td>1½” x 3”</td>
</tr>
</tbody>
</table>

Additional details: There is a one-time logo creation fee. Please complete a separate order form for each logo. Logo and personalization needs to be setup and in a Uniform Program before customer can order it online.

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Embroidery and Personalization (cont.)

**HOW TO ORDER PERSONALIZATION WITH NAMES OR TEXT**

**Step 1: Select Placement.** On the order form enclosed, indicate personalization and select placement from chart on page 17.

**Step 2: Select Thread Color.** On the order form enclosed, indicate thread color. For a listing of colors, contact Cintas Customer Service.

**Step 3: Select Font Style.** Choose from options shown on page 20.

**Step 4: Select Font Size.** Choose from options shown on page 19.

**Step 5: Select Message.** Cintas will embroider up to three lines of text on an emblem or directly on a garment. The charge for an employee name, department or title (up to three lines) is $3.25. The charge for a company name (up to three lines) is $3.95. Please review the maximum character chart below to determine how many characters can fit on a line for the font size you require.

### MAXIMUM CHARACTERS PER LINE

<table>
<thead>
<tr>
<th>SIZE</th>
<th>1/4&quot;</th>
<th>5/16&quot;</th>
<th>3/8&quot;</th>
<th>7/16&quot;</th>
<th>1/2&quot;</th>
<th>9/16&quot;</th>
<th>11/16&quot;</th>
<th>3/4&quot;</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
<td>UPR/ MXD</td>
</tr>
<tr>
<td>Full Block</td>
<td>16-17</td>
<td>11-15</td>
<td>9-13</td>
<td>8-11</td>
<td>7-10</td>
<td>6-8</td>
<td>6-8</td>
<td>5-7</td>
</tr>
<tr>
<td>Plain Block</td>
<td>20-24</td>
<td>16-19</td>
<td>13-16</td>
<td>11-13</td>
<td>9-12</td>
<td>8-11</td>
<td>7-9</td>
<td>8</td>
</tr>
<tr>
<td>Roman Block</td>
<td>16-17</td>
<td>11-15</td>
<td>9-13</td>
<td>8-11</td>
<td>7-10</td>
<td>6-8</td>
<td>6-8</td>
<td>5-7</td>
</tr>
<tr>
<td>Easy Script</td>
<td>21-25*</td>
<td>17-21**</td>
<td>17-21**</td>
<td>17-21**</td>
<td>17-21**</td>
<td>17-21**</td>
<td>17-21**</td>
<td>17-21**</td>
</tr>
</tbody>
</table>

* Over 21 characters, width will be approximately 6".
** Over 17 characters, width will be approximately 6".
How to Care for Your Garment

Maximize your investment by taking proper care of your garments. Below are three simple rules to follow.

RULE #1 – CARE
The first rule of garment care—follow the directions in the garment label. This tells you how to properly launder the garment.

- Wool or wool blend suiting should be dry cleaned only when soiled or stained (about every 5th or 6th wearing). Over dry cleaning garments will cause the fibers in the garment to break down or weaken. Instead, give the garments a crisp pressing to eliminate wrinkles.
- Washable suiting should be laundered at home in warm water on gentle cycle. Dry on low heat, remove when slightly damp. For optimal appearance, finish with a steam iron.

RULE #2 – FIT
Wearing the wrong size results in the garment wearing out before its time. Avoid this by using the Size Guide to order the right size for your body. If you have several employees to fit, order a Fit Line for the employees to try on.

RULE #3 – PAR LEVEL
PAR is the term used to designate how many sets of uniforms have been issued to each employee. Buying the right PAR level and rotating garments will prove to save you money. Recommended PAR levels for full time employees:

- Suiting - 3 PAR for Blazers, 3 PAR for Pants, Slacks, Skirts
- Shirts/Blouses - 4-5 PAR
- Polos - 3 PAR
- Ties/Neckwear - 2-3 PAR
- Banquet Staff - 3 PAR
- Grounds/Engineering - 5 PAR
- Vests - 3 PAR
- Housekeeping garments - 3 PAR
- Healthcare garments - 3 PAR

How to Add Embroidery and Personalization

Cintas will silkscreen your company’s logo on tee shirts, sweatshirts, polos, etc. You can also choose from Cintas’ stock patches, or have us customize one for you.

THE NEXT STEPS
Once you’ve placed your order, Cintas will have your logo digitized to create an embroidery file. Cintas will mail you an embroidered sew-out (sample) to approve within 5 business days. With your approval, your logo will be applied according to your specifications.

ADD SILKSCREEN OR PATCHES

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How to Make Earth Day Every Day with Cintas

Protecting the environment is a priority for all of us. So we’re always developing new solutions to help you make a difference, from facility management services to your team’s apparel. For more information about Cintas products and services, go to www.cintas.com/green.

EcoGeneration by Cintas™, our eco-friendly apparel collection, features innovative fabric and our award-winning design to give you the best of fashion and function while reducing your carbon footprint.

From front desk suiting to housekeeping tunics to spa attendant, Cintas offers a wide range of eco-friendly apparel. Look for the tree logo when shopping in our catalog to find our earth-friendly apparel.

ECOGENERATION BY CINTAS™
This suit is created from recycled discarded plastic bottles that are collected, washed and sorted, then ground into flakes and used as a new raw material. Recycling plastic bottles into fibers saves 33% of the energy consumption compared to manufacturing from virgin fiber (derived from crude oil), helps divert waste from landfills and reduces the CO2 emissions by 47%.

100% RECYCLED POLY = 25 BOTTLES
It takes approximately 25 PET bottles to produce a 100% recycled polyester suit.

50% RECYCLED POLY = 12.5 BOTTLES
It takes approximately 12.5 PET bottles to produce a 50% recycled polyester suit.
How Cintas Lodging Solutions Help You

We focus on your business so you can focus on your guests. At Cintas, we understand that it can be a difficult task to manage all of the activities that go into ensuring a professional, safe, and clean environment. We offer the perfect solution for all of your business needs.

TRUST CINTAS TO:

- Maintain a healthy environment for guests and personnel
- Help meet national safety and compliance standards
- Enhance your image with proven identification solutions
- Protect guest and employee confidentiality
- Reduce costs with programs that minimize risk, inventory, and in-house labor costs
- Provide the total experience for your guests

Uniforms • Fire Protection • Facility Services • First Aid & Safety
Document Management • Promotional Products
UNIFORMS & APPAREL
• With the option to rent or buy, we offer the perfect solution for your specific needs.
• Reduce costs and labor associated with in-house laundering by enrolling in a uniform rental program.
• You may select from our wide range of fashion inspired apparel, or work with our award winning team of designers to help create a look that is uniquely yours.

TILE AND CARPET CLEANING
• Our systems enable us to clean grout better than anyone in the market place.
• No one has the technology to DEEP CLEAN tile & grout like we do.
• Service will enhance and prolong the life of your flooring, saving thousands of dollars in capital expenditures.
• Provide after hour service for least disruption during business hours.

MAT PROGRAMS
• By using floor mats at entrances and noncarpeted surfaces, you can keep employees and customers alike safe from slips and falls.
• Our anti-fatigue mats are proven to enhance productivity for employees that are on their feet all day.
• Logo mats are a great way to enhance your company’s brand.

MICROFIBER CLEANING SYSTEM
• Our patented microfiber products make the process of cleaning more efficient, safer and easier for your employees, while at the same time creating the best possible experience for your guests.
• We offer regularly scheduled pickup and delivery that helps to reduce capital investment and inventory carrying costs.
• Cleaning tasks will be completed in a fraction of the time, saving you labor and resources.

RESTROOM SERVICES
• Improve guest satisfaction by choosing from our wide range of restroom products and specialized cleaning services.
• By investing in a restroom program, you can eliminate onsite inventories and greatly reduce expenses.

FIRE PROTECTION
• We supply and service fire extinguishers, suppression systems, emergency lighting equipment and other fire safety measures for properties of all sizes.
• Our certified representatives will help you to identify key risk areas and maintain your equipment.

FIRST AID & SAFETY
• Our representatives will ensure that your first aid supplies are always in stock and in compliance with OSHA standards.
• Always be prepared for workplace emergencies with our award-winning ReviveR™ automated external defibrillator (AED).
• We work with you not only on delivery and installation of your AED, but will provide medical direction, training, and ongoing program management.

DOCUMENT MANAGEMENT
• We ensure proper handling of all your property’s assets with Cintas Document Shredding and Document Storage solutions.
• As a NAID® certified provider, we offer the highest level of security for all your confidential records.
• You may choose to shred onsite or at one of our secure facilities.

PROMOTIONAL PRODUCTS
• Our wide range of products is a great way to increase brand awareness and to help your property stand out in the marketplace.
• When used as employee incentives, our products can boost loyalty and morale across the entire organization.
• *National Association for Information Destruction (www.naidonline.org)
Frequently Asked Questions

How do I get my account set-up so I can be billed for my uniforms? Call your Cintas Consultant to complete a credit application. We will submit that to the Credit Department for processing after establishing an account number. Your account should be ready for invoice ordering, upon approval, in 3 business days.

How long will it take to get my order after it has been placed? Catalog merchandise ships within 48 hours of ordering.

Signature Express merchandise (example: embroidery, hemming etc.) may take 1-4 weeks.*

Simply Custom garments (example: made-to-order garments) may require up to 4 weeks for shipment. Exclusive Design items (example: specifically manufactured garments) may take up to 4-8 weeks.*

I see that some of your garments are made out of polyester. Isn’t that a heavy material that doesn’t breathe? I am concerned that my staff who is outside will be hot and uncomfortable. The fabric you are referring to is the polyester of yesterday. These heavy, double-knit fabrics had rough finishes, coarse textures, heavy fabric, no resilience and no breathability.

Today’s polyester blends offer more comfort and flexibility with the same tradition of durability. New fine, woven fabrics now offer improved comfort, flexibility, breathability, wrinkle-resilience and abrasion-resistance.

How do I get pricing on new items I want to add to my Uniform Program? Contact Customer Service at 1-800-UNIFORM (864-3676). They can look up the prices in your account. For more detailed prices for modified items, call your Cintas Consultant.

Can I setup invoicing? If you would like to be invoiced, please request a credit application from customer service prior to your first order by calling 1-800 UNIFORM (1-800-864-3676).

How can I get a credit memo? Call Credit at 1-800 UNIFORM (1-800-864-3676) Accounting and Collections.

How can I apply my credit memo? Take your invoice amount minus credit issued and pay the remaining amount. (example: Invoice is $100, Credit is $50, Customer pays $50.)

How do I review open orders, recent orders, product summaries and open invoices? All of this can be done by logging into your account online. See Online Ordering Guide on page 4 for more details.


* Average shipment dates are based on the day the order is received. They are contingent on inventory levels, complexity of the modification(s) and fabric availability. Please contact your Cintas Consultant for a comprehensive timeline.
How to Contact Cintas

PHONE
Call toll-free 1.800.UNIFORM
Monday–Friday 7 AM–7 PM CST
Domestic 800.864.3676
International 800.922.9620

E-MAIL OR MAIL
E-mail: CustomerService@Cintas.com

Mail: Cintas Customer Service
5600 West 73rd Street
Chicago, IL 60638 U.S.A.
Cintas takes care of your business so you can take care of your guests.

www.cintas.com
1-800-UNIFORM