

CUSTOMIZATIONS

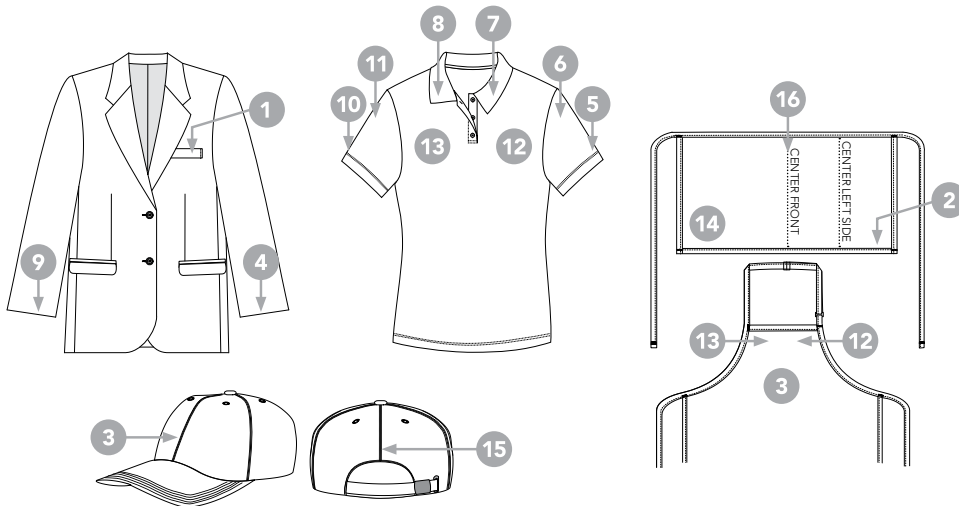
ADD EMBROIDERED LOGOS AND ARTWORK



EMBROIDERY PLACEMENT OPTIONS

Placement is important because some garments restrict the size of the embroidery. See the chart below for restrictions*. Some garment fabric is more conducive to embroidery than others. Call to inquire**.

- | | |
|---------------------------------|-----------------------------------|
| 1 ALP.....Above Left Pocket | 9 RCUFRight Cuff |
| 2 BL Bottom Left | 10 RSLE Right Sleeve |
| 3 FFC..... Full Front Center | 11 RSSRight Sleeve Shoulder |
| 4 LCUF..... Left Cuff | 12 ULC..... Upper Left Chest |
| 5 LSLE Left Sleeve | 13 URC Upper Right Chest |
| 6 LSS..... Left Sleeve Shoulder | 14 BR Bottom Right |
| 7 LC Left Collar | 15 BVCO.... Back Vent |
| 8 RC..... Right Collar | 16 FC..... Front Center |



*More embroidery placements are available. Please call to inquire.

**Logos on blazers are \$15.90 per item.

***There is a one-time logo set-up fee, which requires a 5-day lead time. Application fees are per garment and require a 10-day lead time. Items cannot be returned.

ARTWORK GUIDELINES

Several types of artwork are acceptable:

1. Artwork Files in a PC Format (Please select one):

- TIF JPG PDF

2. Camera-Ready Artwork: This is generally a black-and-white image that has clean lines. A one-color piece of artwork can be accepted for very simple designs. A one-time art fee will be applied.

3. Digitized Files: You may already have an embroidery tape.

This may be subject to a one-time art fee. Acceptable embroidery tape formats include:

- DST EMB EXP

SENDING YOUR ORDER

E-mail (for fastest service): Include all the information in this order form and your general order form in an e-mail. Attach your logo to the e-mail and send to LogoRequests@cintas.com.

THE NEXT STEPS

1. Cintas will have your logo digitized to create an embroidery file. Cintas will send you a virtual or physical embroidered sew-out (sample) to approve within 5 business days.



2. With your approval, your logo will be applied according to your specifications.

CUSTOM EMBROIDERY APPLICATION PRICES***

# of Stitches	Size	Set-Up Fee	Application Fee
0 – 5,000	X-Small	\$125.00	\$3.95
5,001 – 10,000	Small	\$125.00	\$4.95
10,001 – 19,999	Medium	\$125.00	\$6.95
20,001 and above		Call for quote	

PERSONALIZATIONS

FONT STYLE OPTIONS



PERSONALIZATION SPECIFICATIONS

Personalize garments with text or names. Embroidery and personalization require a 10-day lead time. These items cannot be returned.

- Select placement. See embroidery options on page 1.
- Select thread color. For a listing of colors, contact Cintas Customer Service.
- Select font style
- Select font size
- Select message. Cintas will embroider up to three lines of text on an emblem and/or directly on a garment. The charge (up to three lines) is \$3.95. Please review the maximum character chart to determine how many characters can fit on a line for the font size you require. All prices are per garment.

ADD SILKSCREEN OR PATCHES

Cintas will silkscreen your company's logo on tee shirts, sweatshirts, polos, etc. Also, choose from Cintas stock patches or have us customize one for you. Stock patches cost \$3.00 each. Call Customer Service for information at 800.864.3676 (800.UNIFORM) or international at 800.922.8620.

FONT STYLE OPTIONS

Full Block (Mix)	FBM
FULL BLOCK (UPPER)	FBU
Plain Block or Helvetica (Mix)	PBM/HCM
PLAIN BLOCK OR HELVETICA (UPPER)	PBU/HCU
Roman Block (Mix)	RBM
ROMAN BLOCK (UPPER)	RBU
Embassy Font (Mix)	EFM
Script (Mix)	SM
Easy Script (Mix)	ESM
EASY SCRIPT (UPPER)	ESU
Serif 1 (Mix)	SRF

800.UNIFORM | shop.cintas.com

SIZE

CHARACTERS PER LINE

1/4"	Plain Cintas Uniform Block
5/16"	Plain Block Mixed 1
3/8"	Plain Block Mixe
7/16"	Plain Block M
1/2"	Plain Block
9/16"	Plain Block
5/8"	Plain Blo
11/16"	Plain Bl
3/4"	Plain B

MAXIMUM CHARACTERS PER LINE

	Upper/Mixed	1/4	5/16	3/8	7/16	1/2	9/16	5/8	11/16	3/4
Full Block	-	19/23	16/19	13/16	12/15	11/13	10/12	8/11	8/10	
Plain Block or Helvetica	24/28	20/24	17/20	15/17	13/16	12/14	11/13	10/11	8/10	
Roman Block	-	18/24	15/20	13/18	11/16	10/14	9/13	8/11	8/10	
Embassy	32/34	27/28	23/24	20/21	-	-	-	-	-	-
Easy Script	-	27/28	22/23	19/20	-	-	-	-	-	-
Serif	22/25	18/21	16/17	13/15	-	-	-	-	-	-
Script (mixed only)	-	-	27	23	20	18	15	15	14	